

# Health Insurance Continuation Program (HICP) Annual Administrative Report (AAR)

These FILE SPECIFICATIONS for the HICPAAR reflect the 1997 OMB-approved changes to the data set. In addition to adding and deleting entire data elements, the changes to the data elements also include changes to the data element's type, name, and code. The

## HOW TO USE THE FOLLOWING TABLE

The following table shows the complete file specifications for the HICP AAR. Column 1 includes both existing variable names and new variable names. If a change has occurred to the data element as a result to the OMB- approved modifications, the "Change" column reflects that activity specifically if the data element was added, modified, or deleted. A technical note: "deleted" variables are only "discontinued" variables. This means previously collected data remains intact using the original variable names.

The first column shows the complete list of data elements in the HICP AAR data file including new data elements. The second, third, and fourth columns show the data element prior to the OMB-approved modifications. (The columns beside the new variable names are blank.) The "Change" column indicates the activity for the data element: addition, deletion, or modification. If the data element is impacted by partial change, the "type," "name," or "code" for a data element three narrow columns under the "Change" relevant column. The fifth sixth and seventh column show the specific details to the data element change. In the case of a new data element, all three columns (the fifth, sixth, and seventh) are filled in.

Variable name	Type  C= Character N= Numeric # = Width	Name	Coding	CHANGE				Add/Change type	Add/Change name	Add/Change coding
				Add -or- Delete -or- Modify	T y p e	N a m e	C o d i n g			
PART 1: CONTACT INFORMATION										
PCON1	C 30	Provider name (line 1)								
PCON2	C 30	Provider name (line 2)								
PCON3	C 30	Address (line 1)								
PCON4	C 30	Address(line 2)								
PCON5	C 20	City								
PCON6	C 2	State								

Variable name	Type C= Character N= Numeric # = Width	Name	Coding	<b>CHANGE</b>				Add/Change type	Add/Change name	Add/Change coding
				Add -or- Delete -or- Modify	T y p e	N a m e	C o d i n g			
PCON7	C 5	Zipcode								
PCON8	C 4	Zipcode +4								
PCON9	C 30	Contact name								
PCON10	C 30	Contact title								
PCON11	C 14	Provider phone number	(nnn) nnn-nnnn							
PCON12	C 14	Provider fax number	(nnn) nnn-nnnn							
<i>Part 2: Report Information</i>										
PRYSTART	C 6	Reporting period start date	mmddyy	Modify	x		x	C 8		mm/dd/yy
PRYEND	C 6	Reporting period end date	mmddyy	Modify	x		x	C 8		mm/dd/yy
<i>PART 3: PROGRAM INFORMATION</i>										
PHLTH01	N 4	State program number	nnnn							
<i>Part 4: Client Information</i>										
PHLTH02	N 4	Total unduplicated number of clients served during reporting period	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PHLTH03	N 4	Number of new clients served	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC12	N 4	Number served: Male	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
		Number served:	nnnn = number of clients							

Variable name	Type C= Character N= Numeric # = Width	Name	Coding	<b>CHANGE</b>				Add/Change type	Add/Change name	Add/Change coding
				Add -or- Delete -or- Modify	T y p e	N a m e	C o d i n g			
PCHC13	N 4	Female	9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC14	N 4	Number served: White (non-Hispanic)	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC15	N 4	Number served: Black (non-Hispanic)	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC16	N 4	Number served: Hispanic	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC17	N 4	Number served: Asian/ Pacific Islander	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC18	N 4	Number served: American Indian/ Aleutian/ Native Alaskan/ Eskimo	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC24	N 4	Number served: Under 13 years of age	nnnn = number of clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PCHC25	N 4	Number served: 13-19 years of age	nnnn = number of clients 9998 = not applicable 9999 = unknown	Delete	x			N 6		
PCHC26	N 4	Number served: adults (age 20 and over)	nnnn = number of clients 9998 = not applicable 9999 = unknown							
PCHC25A				Add	x	x	x	N 6	Number served: 20-44 years of age	nnnnnn = number of clients 999998 = not applicable 999999 = unknown
PCHC25B				Add	x	x	x	N 6	Number served: 45 years of age	nnnnnn = number of clients

Variable name	Type C= Character N= Numeric # = Width	Name	Coding	CHANGE				Add/Change type	Add/Change name	Add/Change coding
				Add -or- Delete -or- Modify	T y p e	N a m e	C o d i n g			
									and older	999998 = not applicable 999999 = unknown
<i>Part 5: Services Provided/Clients Served</i>										
PHLTH10	N 7	Premium Cost	nnnnnnn = total dollars 9999998 = not applicable 9999999 = unknown							
PHLTH11	N 4	Unduplicated Clients Receiving Premiums	nnnn = total clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PHLTH11A	N 7	Premium Client- Months	nnnnnnn = total client months 9999998 = not applicable 9999999 = unknown							
PHLTH12	N 7	Deductible Cost	nnnnnnn = total dollars 9999998 = not applicable 9999999 = unknown							
PHLTH13	N 4	Deductible Clients	nnnn = total clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PHLTH14	N 7	Copayment Cost	nnnnnnn = total dollars 9999998 = not applicable 9999999 = unknown	Modify	x			N 6		
PHLTH15	N 4	Unduplicated Clients Receiving Copymnts	nnnn = total clients 9998 = not applicable 9999 = unknown							
PHLTH15A	N7	Copayment Client- Months	nnnnnnn = total months 9999998 = not applicable 9999999 = unknown							
PHLTH16	N 7	Risk-Pool Cost	nnnnnnn = total dollar 9999998 = not applicable 9999999 = unknown							

Variable name	Type C= Character N= Numeric # = Width	Name	Coding	<b>CHANGE</b>				Add/Change type	Add/Change name	Add/Change coding
				Add -or- Delete -or- Modify	T y p e	N a m e	C o d i n g			
PHLTH17	N 4	Unduplicated Clients Receiving Risk Pool Payments	nnnn = total clients 9998 = not applicable 9999 = unknown	Modify	x			N 6		
PHLTH17A	N 7	Risk Pool Client- Months	nnnnnnn = total dollars 9999998 = not applicable 9999999 = unknown							
<i>Part 6: Fiscal Information</i>										
PHLTH05	N 8	Annual HIV/AIDS funding: Title I CARE Act funds	nnnnnnnn = dollar amount 99999998 = not applicable 99999999 = unk							
PHLTH06	N 8	Annual HIV/AIDS funding: Title II CARE Act funds	nnnnnnnn = dollar amount 99999998 = not applicable 99999999 = unknown							
PHLTH07	N 8	Annual HIV/AIDS funding: State/other public funding	nnnnnnnn = dollar amount 99999998 = not applicable 99999999 = unknown							
PHLTH08	N 8	Annual HIV/AIDS funding: Other Funding	nnnnnnnn = dollar amount 99999998 = not applicalbe 99999999 = unknown	Modify		x			Annual HIV/AIDS funding: Other Sources (fundraising contributions, etc.)	
PHLTH08A	N 8	Annual HIV/AIDS funding: Total Funding	nnnnnnnn = dollar amount 99999998 = not applicable 99999999 = unknown	Delete						
PHLTH08B				Add	x	x	x	N 8	Annual HIV/AIDS funding: Other CARE Act funding	nnnnnnnn = dollar amount 99999998 = n/a 99999999 = unk
PHLTH08C				Add	x	x	x	N 8	Annual HIV/AIDS Funding: Other Federal Funding	nnnnnnnn = dollar amount 99999998 = n/a 99999999 = unk
PHTLH09	N 8	Total annual HIV/AIDS expenditures	nnnnnnnn = dollar amount 99999998 = not applicable							

Variable name	Type C= Character N= Numeric # = Width	Name	Coding	CHANGE				Add/Change type	Add/Change name	Add/Change coding
				Add -or- Delete -or- Modify	T y p e	N a m e	C o d i n g			
			99999999 = unknown							